



Republic of the Philippines
CATARMAN WATER DISTRICT

Catarman, Northern Samar
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CERTIFICATION OF COMPLIANCE

RECEIVED
FEB. 11 2015
CIVIL SERVICE COMMISSION
NORTHERN SAMAR FIELD OFFICE
CATARMAN, NORTHERN SAMAR

Pursuant to Republic Act 9485: An Act to improve efficiency in the Delivery of the Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties therefor

I, **Guido A. Mollejon**, Filipino of legal age, General Manager of the **Catarman Water District**, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its implementing Rules and Regulations, hereby declare and certify the following truths:

1. The **Catarman Water District** has established its service standards its service standards Known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount fees
 - g. Required documents
 - h. Procedure of filing complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of **Catarman Water District** that deliver frontline services.
3. The Citizen's Charter is positions at the main entrance of the office or at the most conspicuous Place of all the said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as information material, ring bounded booklet.
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on **January 22, 2009** and underwent review and revision on **March 10, 2014** as required under section 4, Rule IV of IRR: The office or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.
7. The Citizen's Charter already shows the improvement (minimum of three) that resulted from the process review of frontline services delivery, specially:
 - a. Streamlining of procedures
 - b. Shortened turnaround time
 - c. Reduction in the number of signatures

This certification is being issued to the accuracy of the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hands this 11th day of February 2015 in Catarman, Northern Samar, Philippines.


GUIDO A. MOLLEJON, MPM
General Manager

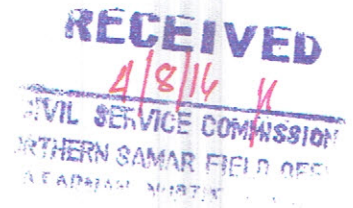
SUBSCRIBED AND SWORN to before me this 11th day of February 2015 in Catarman, Northern Samar. Affiant personally appeared before the herein notary public and being personally known to the same need not be identified by any other identification document.

Doc. No. 277
Page no. 16
Book no. IX
O.R. no. _____
Series of 2015.

ATTY. ELEONOR C. CALUMPIANO
Notary Public
Until Dec. 31, 2015
Rolli No. 60379/3-23-12
IBP No. 949312/1-10-15
PTR No. 2849790/1-12-15
Province of Northern Samar



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CERTIFICATION OF COMPLIANCE SALN Submission/Filing

This certifies that 10 employees of **CATARMAN WATER DISTRICT** covered by RA 6713 have filed their Statement of Assets, Liabilities and Net Worth (SALN) for FY 2015. The local water district has forwarded/filed all SALNs with the appropriate receiving entity (i.e. Ombudsman in the case of President, Vice President and Constitutional Officials; etc.), in accordance with RA 6713 and implementing rules and regulations.

This also attests that the submission of this agency's employees have substantially complied with the minimum requisites for content and formalities prescribed under Republic Act 6713 and its Implementing Rules and Regulations, which are as follows:

- a. Basic Information
- b. Assets (Real Properties and Personal Properties)
- c. Liabilities
- d. Net Worth
- e. Financial Connections and Business Properties
- f. Relatives in the Government

Lastly, this certifies that this agency has already executed appropriate action against those who failed to comply with RA 6713 and have no justifiable reason not to comply.

IN WITNESS WHEREOF, we have hereunto affixed our signatures on the 31st day of March 2015 at Catarman Northern Samar, Philippines.


MARISSA F. BANDAL

Chairman

Review and Compliance Committee


GUIDO A. MOLLEJON

Agency Head