

Republic of the Philippines
CATARMAN WATER DISTRICT
 Catarman, Northern Samar

PROJECTED REVENUE & EXPENDITURES BUDGET
 Budget year 2016

PARTICULARS	TOTAL ESTIMATED BUDGET		ACTUAL CURRENT YEAR		ANTICIPATED Current Year
	Per Month	Per Annum	Ave./mo.	2015	
REVENUES:					
Sales Revenue (sch 1)	1,234,633.15	14,815,597.82	1,063,028.79	12,756,345.46	
Other Revenues (sch 2)	76,260.07	915,120.87	74,733.90	896,806.79	
TOTAL	1,310,893.22	15,730,718.69	1,137,762.69	13,653,152.25	
EXPENSES:					
Personal Services (sch 3)	360,911.36	4,330,936.30	348,491.52	4,181,898.25	
Other Compensation (sch 3)	162,747.33	1,952,968.00	128,726.17	1,544,714.00	
Personnel Benefit Contr. (sch 3)	76,716.34	920,596.09	65,611.41	787,336.95	
Maint & Other Oprtg. Exp. (sch 4)	481,861.63	5,782,339.61	397,707.64	4,772,491.65	
Interest Expense	95,525.10	1,146,301.17	100,712.25	1,208,547.00	
Non-Cash Expenses:					
Bad Debts Exp.	25,000.00	300,000.00	-	-	
Depreciation Exp.	89,166.67	1,070,000.04	89,166.67	1,070,000.00	
TOTAL EXPENSES	1,291,928.43	15,503,141.21	1,130,415.65	13,564,987.85	
NET INCOME	18,964.79	227,577.47	7,347.03	88,164.40	

Prepared by:

MARISSA F. BANDAL
 Division Manager C

Submitted by:

GUIDO A. MOLLEJON
 General Manager

Approved by:


ENGR. LOPE E. DORADO, JR.
 Chairman of the Board

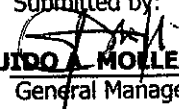
(Adopted and Approved under Board Resolution No.002 Series of 2016, dated January 29,2016)

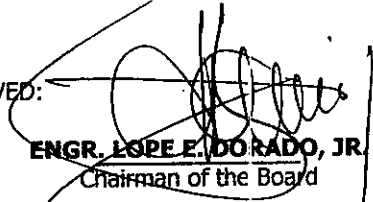
Republic of the Philippines
CATARMAN WATER DISTRICT
 Catarman, Northern Samar

PROJECTED CASH FLOW BUDGET
 Budget year 2016

PARTICULARS	TOTAL ESTIMATED BUDGET		ACTUAL 2015		ANTICIPATED Current Year
	Per Month	Per Annum	Ave./mo.	Annual	
Receipts:					
Water Sales (sch 1)	1,111,169.84	13,334,038.04	1,032,184.91	12,386,218.92	
Prior Years' Receivables (sch 1)	125,000.00	1,500,000.00	84,812.68	1,017,752.21	
Other Water Revenue (sch 2)	76,260.07	915,120.87	19,854.50	238,254.00	
Other Receipts			10,499.95	125,999.38	
Interest Income			78.86	946.29	
Total Receipts	1,312,429.91	15,749,158.90	1,147,430.90	13,769,170.80	
Disbursements:					
Operating & Maintenance Expenses					
Payroll (sch 3)	600,375.03	7,204,500.39	348,491.52	4,181,898.25	
Operating Expenses (sch 4)	6,158,968.30	5,782,339.61	603,704.88	7,244,458.50	
Payment to Payables (sch 6)		43,300.00		922,433.83	
	6,759,343.33	13,030,140.00	952,196.40	12,348,790.58	
Total Cash Provided by Operating Expenses		2,719,018.90	195,234.50	1,420,380.22	
Cash Flows from Investing Activities:					
Cash Outflows:					
Capex (sch 5)	112,630.67	1,351,568.00	4,291.42	51,497.00	
Total Cash Provided by Investing Activities	113,954.24	1,367,450.90	190,943.09	1,368,883.22	
Cash Flows from Financing Activities					
Total Cash Inflows					
Cash Outflows:					
Payment to LWUA Loan (Res)	150,000.00	1,500,000.00	116,666.67	1,400,000.00	
Total Cash Outflows	125,000.00	1,500,000.00	116,666.67	(1,400,000.00)	
Total Cash Provided by Financing Activities	125,000.00	1,500,000.00	116,666.67	(1,400,000.00)	
Cash Provided by Operating, Investing and Financing Activities	(11,045.76)	(132,549.10)		(31,116.78)	
Cash Balance Beg.	44,576.18	534,914.13	534,914.13	566,030.91	
Cash Balance End	33,530.42	402,365.03	534,914.13	534,914.13	

Prepared by:

 MARISSA F. BANDAL
 Division Manager C

Submitted by:

GUIDO A. MOLLEJON
 General Manager

APPROVED:

ENGR. LOPE E. DORADO, JR.
 Chairman of the Board

(Adopted and Approved under Board Resolution No. 002, Series of 2016, dated January 29, 2016)

Republic of the Philippines
CATARAMAN WATER DISTRICT
 Cataman, Northern Samar

Schedule 1

PROJECTED WATER REVENUE BUDGET
 Budget Year 2016

	Meter Size	No. of Con.	Average Cons.	Minimum Charge	Total Min. Charge	Excess Consumption	Rate/M3	Total Commodity Charge	TOTAL WATER REVENUE					
									Per Month	Jan-June	Per Month	July-Dec.		
Residential	1/2"	1698	18	204.00	104,907.00	24852	24.68	613,454.59	718,361.59	4,310,169.54	831,868.91	4,990,013.46		
Government	1/2"	40	54	240.00	120,643.05	25052	28.38	711,025.86	72,161.80	432,970.82	83,579.70	501,478.20		
Commercial	1/2"	89	38	408.00	8,680.20	1950	33.40	64,001.80	214,686.50	1,288,119.00	254,127.55	1,524,765.31		
Commercial A	1/2"	32	14	480.00	15,300.00	3171	38.41	74,899.50	8,113.41	48,680.48	13,985.84	83,915.04		
Commercial B	1/2"	56	13	420.00	2,580.60	245	40.48	5,869.41	18,259.90	109,559.41	26,474.96	158,849.73		
Commercial C	1/2"	98	15	306.00	5,406.00	270	46.55	11,405.24	72,490.34	434,942.02	94,673.20	568,039.19		
Industrial	2"	2	344	360.00	6,216.90	370	54.75	20,258.06	60,682.60	364,095.60	79,943.07	479,658.40		
TOTALS				4,080.00	21,348.60	1297	56.53	60,682.60	1,164,756.14	6,988,536.87	1,304,510.18	7,827,060.95		
TOTALS		2015		4,692.00	4,692.00	787	88.33	79,943.07				479,658.40		
TOTAL WATER BILLS FOR THE YEAR									331,645.35	2,137,620.95	1,164,756.14	6,988,536.87	1,304,510.18	14,815,597.82
ESTIMATED COLLECTION OF WATERBILLS														90%

Notes: 1 Effective Water Rates Jan. to June, 2016

July to Dec. 2016

2 Total monthly metered consumption

3 Increase in monthly consumption due to additional water source

4 Average water consumption per connection

5 Estimated on time paid rate

6 Estimated annual water sales collections

Add: Collection of previous years arrears

Total Water sales Collections, CY 2015

Prepared by:

MARISSA F. BANDAL
 Division Manager C

Submitted by:

GUIDO A. MOLLETON
 General Manager D

Targeted Increase in No. of Connections

204.00min.
 240.00min.
 36,157

19cu.m./mo/conn.

60%

13,334,038

1,000,000.00

14,334,038

APPROVED:

ENGR. LOPE E. DORADO, JR.
 Chairman of the Board

Active service connections as of Dec. 3 1835
 Add: New Connections 120
 Reconnections 5 conn./mo. 60
 Targeted Number of Connections, CY 2 2015

(Adopted and Approved under Board Resolution No.002 Series of 2016, dated January 29, 2016)

Republic of the Philippines
CATARMAN WATER DISTRICT
 Catarman, Northern Samar

Schedule 2

OTHER REVENUES BUDGET
 Budget year 2016

PARTICULARS	TOTAL ESTIMATED BUDGET		ACTUAL CURRENT YEAR		ANTICIPATED Current Year
	Per Month	Per Annum	Ave./mo.	2015	
Acct# 619 - Fines and Penalties Business Income (10% Penalty Charges imposed on Accounts Receivable-Customer not paid on or before due date Total Sales P14598021.68 On time Payment (60%) 8,758,813.01 Balance (40%) 5,839,208.67 x 10%	48,660.07	583,920.87	52,000.00	624,000.00	
Acct# 618 - Other Business & Service Income (includes receipts from Installation of new service connections P4000.00 x 120 new connections Reconnection Fee P500 Transfer Fee P300 Sale of Materials for repair of concessionaires Total	4,000.00 1,000.00 600.00 4,200.00 9,800.00	240,000.00 30,000.00 10,800.00 50,400.00 331,200.00	29,541.67 5,669.63 35,211.29	354,500.00 85,000.00 11,300.00 68,035.53 518,835.53	
Acct # 659 - Other Income Overages				176.49	
Total	58,460.07	915,120.87	87,211.29	1,142,835.53	

Prepared by:


MARISSA F. BANDAL
 Division Manager C

Submitted by:


GUIDO A. MOLLEJON
 General Manager D

Approved by:


ENGR. LOPE E. BORADO, JR.
 Chairman of the Board

(Adopted and Approved under Board Resolution No.002 Series of 2016, dated January 29, 2016)

Republic of the Philippines
CATARMAN WATER DISTRICT
 Catarman, Northern Samar
DETAILS OF PAYROLL EXPENSES
 Budget year 2016

Schedule 3

Acct No.	PARTICULARS	2015 Budget Appropriation		Appropriated Current Year 2016	Expended in 2015	Inc./ (Dec.) Amount	Inc./ (Dec.) %
		Per Month	Per Annum				
PERSONAL SERVICES:							
701	Salaries & Wages-Regular (sch 7)	270,301.92	3,243,623.00	3,996,762.00	3,790,236.00	753,139.00	19%
706	Salaries & Wages-Others (sch 10)	44,724.00	536,688.00	334,174.30	391,662.25	(202,513.70)	-61%
	Total	315,025.92	3,780,311.00	4,330,936.30	4,181,898.25	550,625.30	13%
OTHER COMPENSATION							
707	Personnel Economic Relief Allowance (sch 7)	30,000.00	360,000.00	360,000.00	360,000.00	-	0%
710	Representation Allowance (sch 7)	12,500.00	150,000.00	60,000.00	87,500.00	(90,000.00)	-150%
711	Transportation Allowance (sch 7)	12,500.00	150,000.00	60,000.00	87,500.00	(90,000.00)	-150%
712	Clothing/Uniform Allowance (sch 7)	6,250.00	75,000.00	70,000.00	75,000.00	(5,000.00)	-7%
713	Honoraria (sch 11)	19,642.67	235,712.00	565,712.00	213,008.00	330,000.00	58%
714	Year End Bonus (sch 7)	32,742.08	392,905.00	752,256.00	721,706.00	359,351.00	48%
719	Other Bonuses and Allowances (sch 7)	11,250.00	135,000.00	85,000.00		(50,000.00)	-59%
	Total	124,884.75	1,498,617.00	1,952,968.00	1,544,714.00	454,351.00	23%
PERSONNEL BENEFITS CONTRIBUTIONS							
721	Life & Retirement Insurance Cont. (sch 8)	45,553.75	546,645.00	479,611.44	454,828.32	(67,033.56)	-14%
722	Pag-ibig Contributions (sch 8)	1,500.00	18,000.00	19,200.00	18,000.00	1,200.00	6%
723	PhilHealth Contribution (sch 8)	3,600.00	43,200.00	19,200.00	43,200.00	(24,000.00)	-125%
724	ECC (sch 8)	-	-	45,450.00	18,000.00		
737	Vacation & Sick Leave (sch 9)	13,671.34	164,056.03	327,134.65	253,308.63	163,078.62	50%
749	Other Personnel Benefits	12,500.00	150,000.00	30,000.00		(120,000.00)	-400%
	Total	76,825.09	921,901.03	920,596.09	787,336.95	(1,304.94)	0%
TOTAL PAYROLL EXPENSES		516,735.75	6,200,829.03	7,204,500.39	6,513,949.20	1,003,671.36	0.36

Prepared by:

MARISSA F. BANDAL
 Division Manager C

Submitted by:

GUIDO A. MOLLEJON
 General Manager D

Approved by:

ENGR. LOPE A. DOBADO, JR.
 Chairman of the Board

(Adopted and Approved under Board Resolution No. 002 Series of 2016, dated January 29, 2016)

Republic of the Philippines
CATARMAN WATER DISTRICT
 Catarman, Northern Samar
DETAILS OF OPERATIONS AND MAINTENANCE EXPENSES
 Budget year 2016

Schedule 4

Acct No.	PARTICULARS	2015 Budget Appropriation		Appropriated Current Year'16	Expended in 2015
		Per Month	Per Annum		
751	Office Supplies Expenses	10,000.00	120,000.00	100,586.00	88,119.79
757	Fuel, Oil & Lubricants	4,761.67	57,140.00	93,140.00	14,858.00
758	Chemicals & Filtering Supplies Expense	26,350.00	316,200.00	316,200.00	197,160.00
766	Travel Expense	8,333.33	100,000.00	100,000.00	132,204.53
767	Training Expense	4,166.67	50,000.00	100,000.00	25,700.00
769	Electricity			66,346.85	68,250.86
769	Fuel,/Power Purchased for Pumping	324,250.00	3,891,000.00	4,227,680.00	3,575,501.94
772	Postage and Deliveries		8,000.00	8,000.00	10,113.84
773	Telephone Expenses-Landline	2,500.00	30,000.00	30,000.00	31,743.29
776	Cable Stellite Expenses	350.00	4,200.00	4,200.00	4,433.00
778	Advertising Expense	583.33	7,000.00	7,000.00	
779	Taxes, Duties and Licenses	23,632.20	283,586.39	266,680.76	242,670.68
781	Insurance/Reinsurance Premiums	1,666.67	20,000.00	20,000.00	13,264.12
782	Representation Expenses	5,000.00	60,000.00	60,000.00	76,656.00
786	Rent/Lease Expenses	16,563.00	198,756.00	198,756.00	202,698.00
796	Membership Dues & Contributions to org.	416.67	5,000.00	5,000.00	
803	Repairs & Maintenance-Maint. Of Services	-		50,000.00	8,745.85
804	Repairs & Maintenance-Building & Structures	5,000.00	60,000.00	20,000.00	13,446.75
807	Repairs & Maintenance-Office Equipment	2,500.00	30,000.00	5,000.00	7,891.00
814	Repairs & Maintenance-Land Transport Equipment			20,000.00	31,207.00
825	Repairs & Maintenance-Other Mach. & Equipt	8,750.00	105,000.00	53,750.00	7,418.00
989	Other Maintenance and Operating Expenses	2,500.00	30,000.00	30,000.00	20,409.00
TOTALS		447,323.53	5,375,882.39	5,782,339.61	4,772,491.65
Total Operation & Maintenance Expense		447,323.53	5,375,882.39	5,782,339.61	4,772,491.65

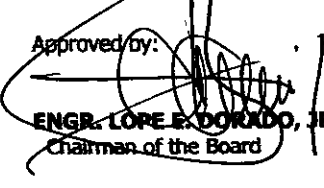
Prepared by:


MARISSA F. BANDAL
 Division Manager C

Submitted by:


GUIDO A. MOLLEJON
 General Manager

Approved by:


ENGR. LOPE E. DORADO, JR.
 Chairman of the Board

(Adopted and Approved under Board Resolution No.002 Series of 2016, dated January 29, 2016)

CATARMAN WATER DISTRICT
 Catarman, Northern Samar
CAPITAL EXPENDITURES BUDGET
 Budget year 2016

Schedule 5

ITEM	DESCRIPTION OF EXPENDITURES	AMOUNT
1	Transportation Equipment Service Vehicle	70,000.00
2	Machinery and Equipment 10 hp subm. Pump	220,000.00
3	15 hp Subm Pump	260,000.00
4	Computer table with chair	8,000.00
5	Lap Tap/Net Book	20,000.00
6	System (BCCSS)	15,000.00
	Furniture & Equipment	
7	Office Table	6,000.00
8	1 Unit Aircon	20,000.00
9	Materials for transmission and distribution mains	732,568.00
	TOTAL CAPITAL EXPENDITURES	1,351,568.00

Edy
Edy
Edy
Edy
Edy

Prepared

MARISSA F. BANDAL
Division Manager C

Submitted by:

GUIDO A. MOLLEJON
General Manager

APPROVED:

ENGR. LOPE E. DORADO, JR.
Chairman of the Board

(Adopted and Approved under Board Resolution No. 002 Series of 2016 dated January 29, 2016)

100,586
169,586


6

CATARMAN WATER DISTRICT
 Catarman, Northern Samar
CAPITAL EXPENDITURES BUDGET
 Budget year 2015

SCHEDULE OF UNPAID OBLIGATIONS FOR 2016

Schedule 6

PAYEE	PARTICULARS	FOR THE PERIOD	AMOUNT
SUPPLIERS			
Caraga	Water Meter/fittings		43,300.00
	TOTAL		43,300.00
TOTAL UNPAID OBLIGATIONS OF 2014			43,300.00

Prepared by:

MARISSA F. BANDAL
 Division Manager

Submitted by:

GUIDO A. MOLLEJON
 General Manager

Approved by:

ENGR. LOPE E. BORADO
 Chairman of the Board

(Adopted and Approved under Board Resolution No. 002 Series of 2016 dated January 29, 2016)

7

CATARMAN WATER DISTRICT
Catarmán, Northern Samar

Schedule 7

STAFFING SUMMARY & DETAILS OF SALARIES & OTHER COMPENSATION OF PERMANENT POSITIONS
Budget Year 2016

Authorized Positions Title	Grade Step	Name of Incumbent	Basic Salary	ALLOWANCES, BENEFITS AND OTHER COMPENSATIONS									
				PERA	RA	TA	CLOTHING	Mild Year Bonus	13th mo. Pay	Cash Gift	Loyalty Pay	PEI	
				707	710	711	712	714	714	714	719	749	
GENERAL MANAGER D	24	GUIDO A. MOLLEJON	50,850	610,200	60,000	60,000	5,000	50,850	50,850	50,850	5,000	5,000	
DIVISION MANAGER C	22	MARISSA F. BANDAL	43,596	523,152			5,000	43,596	43,596	43,596	5,000	5,000	
SENIOR WATER UTILITY/ MGT DEV. OFFICER	18	EDGAR R. VALENCIANO	32,397	388,764			5,000	32,397	32,397	32,397	5,000	5,000	
UTILITIES/CUSTOMER SERVICES OFFICER A	16	CORAZON C. CUNA	27,473	329,676			5,000	27,473	27,473	27,473	5,000	5,000	
WATER MAINTENANCE MAN HEAD	16	ELIZABDO L. AÑONUEVO	27,473	329,676			5,000	27,473	27,473	27,473	5,000	5,000	
WATER/SEWERAGE MAINTENANCE MAN A	8	CELSO M. PAYOS	15,232	182,784			5,000	15,232	15,232	15,232	5,000	5,000	
WATER/SEWERAGE MAINTENANCE MAN A	8	MANUEL L. CARGON	15,232	182,784			5,000	15,232	15,232	15,232	5,000	5,000	
CASHIERING ASSISTANT	8	CRESALYN D. ALVAREZ	15,232	91,392			5,000	20,341	20,341	20,341	5,000	5,000	
*CASHIER D	12	GINALYN D. MOLLEJON	20,341	122,046			5,000	20,341	20,341	20,341	5,000	5,000	
*CUSTOMER SERVICES ASSISTANT C	8	ROLANDO E. GALLANO	20,341	122,046			5,000	13,180	13,180	13,180	5,000	5,000	
*CUSTOMER SERVICES ASSISTANT C	12		20,341	122,046			5,000	20,341	20,341	20,341	5,000	5,000	
WATER/SEWERAGE MAINTENANCE MAN B	6		13,180	158,160			5,000	13,180	13,180	13,180	5,000	5,000	
Administrative Services Officer A	16	Vacant	26,878	161,268			5,000	11,181	11,181	11,181	5,000	5,000	
Administrative Aide	4	EMERIZA D. GOUDIN	11,181	134,172			5,000						
*Senior Accounting Processor B	12	Vacant	20,341	122,046			5,000	20,341	20,341	20,341	5,000	5,000	
*Computer Operator	9	Vacant	16,051	96,306			5,000	16,051	16,051	16,051	5,000	5,000	
*Water Resources Facilities Tender A	5	Vacant	12,019	72,114			5,000	12,019	12,019	12,019	5,000	5,000	
*Water Resources Facilities Operator C	6	Vacant	12,921	77,526			5,000	12,921	12,921	12,921	5,000	5,000	
TOTAL PER ANNUM			701	3,795,504	60,000	60,000	55,000	338,628	338,628	338,628	10,000	75,000	

Prepared by:

Prepared by:

Noted by:

Approved by:

MARISSA F. BANDAL
Division Manager C

MARISSA F. BANDAL
Division Manager C

GUIDO A. MOLLEJON
General Manager D

ENGR. LOPE E. MORADO JR.
BOB-CHAIRMAN

* New positions subject for DBM Planilla approval to effect July 1, 2016.

CATARMAN WATER DISTRICT
 Catarmán, Northern Samar

STAFFING SUMMARY & DETAILS OF SALARIES & OTHER COMPENSATION OF CASUAL EMPLOYEES

Budget Year 2016

Authorized Positions Title	Grade Step	Name of Incumbent	Basic Salary	ALLOWANCES, BENEFITS AND OTHER COMPENSATIONS									
				PERA	RA	TA	CLOTHING	Year-End 13th mo. Pay	Cash Gift	Performance Enhancement Incentive			
CASUAL EMPLOYEES			706										
Water Resources Facilities Operator C	4 1	ERREN M. ENRERAS	11,181	707	710	711	712	714	724		749		
Water Resources Facilities Tender B	4 1	ANDREW C. BAlero	11,181				5,000						
Administrative Aide - Customer Services	4 1	AILENE L. PIAZA	11,181	12,000			5,000						
Total per Month			67,086	12,000			5,000						
TOTAL PER ANNUM			201,258	36,000	-	-	15,000	-	-	-	-	-	-
GRAND TOTAL			3,996,762	360,000	60,000	60,000	70,000	338,628	75,000	10,000	75,000.00		

Prepared by:

MARISA F. BANDAL
 Division Manager C

Noted by:

GUYD A. MOLLEON
 General Manager D

Approved by:

ENGR. LOPE E. DONADO JR.
 Chairman of the Board

(Adopted and Approved under Board Resolution No. 002 series of 2016, dated January 29, 2016)

9

SUMMARY OF PERSONNEL BENEFITS CONTRIBUTIONS & OTHER BENEFITS
Budget Year 2016

Schedule 8

Authorized Positions Title	Grade	Step	BASIC SALARY		FIXED CONTRIBUTIONS			
			Basic Salary	GSIS Insurance, Life & Retirement Confr. 12%	ECC Contribution	Pag-IBIG Contribution	Philhealth Contribution	
GENERAL MANAGER C	24	3	50,850.00	73,224.00	1,200.00	1,200.00	5,250.00	
DIVISION MANAGER C	22	3	41,596.00	62,778.24	1,200.00	1,200.00	5,250.00	
ADMINISTRATIVE SERVICES OFFICER A	16	1	20,878.00	19,852.16	600.00	600.00	2,025.00	
SENIOR WATER UTILITY/AGT DEV/OFFICER	18	4	31,397.00	46,651.68	1,200.00	1,200.00	4,800.00	
UTILITIES/CUSTOMER SERVICES OFFICER A	16	3	27,473.00	39,561.12	1,200.00	1,200.00	4,050.00	
WATER MAINTENANCE MAN HEAD	16	3	27,473.00	39,561.12	1,200.00	1,200.00	4,050.00	
WATER/SEWERAGE MAINTENANCE MAN A	8	3	15,232.00	21,934.08	1,200.00	1,200.00	2,250.00	
WATER/SEWERAGE MAINTENANCE MAN A	8	3	15,232.00	21,934.08	1,200.00	1,200.00	2,250.00	
CASHIERING ASSISTANT	8	3	15,232.00	21,934.08	1,200.00	1,200.00	2,250.00	
CUSTOMER SERVICES ASSISTANT C	8	3	15,232.00	21,934.08	1,200.00	1,200.00	2,250.00	
WATER/SEWERAGE MAINTENANCE MAN B	6	3	13,180.00	18,979.20	1,200.00	1,200.00	1,950.00	
CUSTOMER SERVICES ASSISTANCE C	12	1	20,341.00	14,645.52	600.00	600.00	825.00	
CASHIER D	12	1	20,341.00	14,645.52	600.00	600.00	825.00	
SENIOR ACCOUNTING PROCESSOR A	12	1	20,341.00	14,645.52	600.00	600.00	825.00	
COMPUTER OPERATOR	9	1	16,051.00	11,556.72	600.00	600.00	825.00	
Water Resources Facilities Operator B	6	1	12,019.00	9,303.12	600.00	600.00	825.00	
Water Resources Facilities Tender A	5	1	11,181.00	8,653.68	600.00	600.00	825.00	
Administrative Aide	4	1	11,181.00	8,653.68	600.00	600.00	825.00	
Water Resources Facilities Operator C	4	1	11,181.00	8,653.68	600.00	600.00	825.00	
Water Resources Facilities Tender B	4	1	11,181.00	8,653.68	600.00	600.00	825.00	
Administrative Aide - Customer Services	4	1	11,181.00	8,653.68	600.00	600.00	825.00	
Total Per Annum				473,611.44	19,700.00	19,200.00	45,450.00	

Prepared by:

MARISAL F. BANIÑAL
Division Manager C

Submitted by:

GUINOC NOLLEON
General Manager D

Approved by:

ENGR. LOPEZ DEKRADO, JR.
Chairman of the Board

(Adopted and Approved under Board Resolution No. 002, Series of 2016, dated January 29, 2016)

Republic of the Philippines
CATARMAN WATER DISTRICT
 Cataman, Northern Samar
SCHEDULE OF OTHER PERSONNEL BENEFITS-VACATION & SICK LEAVE
 Budget year 2016

Schedule 9

EMPLOYEES NAME	POSITION TITLE	NO. OF LEAVE CREDITS as of 12/31/2015 VL/SL	NO. OF DAYS FOR MONETIZATION	Terminal Pay	BASIC SALARY	BASIC SALARY PER DAY	AMOUNT
Guido a. Mollejon	General Manager	137,166	10		50,850.00	2,450.60	24,505.99
Martssa F. Bandal	Division Manager C	123,029	10		43,596.00	2,101.01	21,010.09
Edgar R. Valenciano	Senior Water Mgt. Dev. Officer	39,75	10		32,397.00	1,561.30	15,612.99
Corazon C. Cuna	Cust. Services Officer A	85.5	10		27,473.00	1,324.00	13,239.98
Elizardo L. Aflonuevo	Water Maint. Man Head	181,116	10		27,473.00	1,324.00	13,239.98
Ofelia T. Merito	Water Maint. Man A		10	182,257.40	15,232.00	734.07	
Calso M. Payos	Water Maint. Man A	133.5	10		15,232.00	734.07	7,340.70
Manuel L. Carig-on	Water Maint. Man A	115	10		15,232.00	734.07	7,340.70
Cresalyn D. Alvarez	Cashiering Assistant	63.5	10		15,232.00	734.07	7,340.70
Ginayn D. Mollejon	Cust. Services Assistant D	47.5	10		15,232.00	734.07	7,340.70
Rolando E. Gallano	Water Maint Man B	183.45	10		13,180.00	635.18	6,351.80
Efren M. Emeras	Water Resources Facilities Operator	74	10		11,181.00	538.84	5,388.43
Andrew Balero	Water Resources Facilities Tender	71	10		11,181.00	538.84	5,388.40
Emeritza D. Goudin	Administrative Aide	57	10		11,181.00	538.84	5,388.40
Aliene L. Plaza	Administrative Aide	68	10		11,181.00	538.84	5,388.40
Total Amount				182257.4			144,877.25
							327,134.65

Note: allowance for the monetization of leave credits is budgeted at 30 days maximum

Prepared by:

MARISSA F. BANDAL
 Division Manager C

Noted by:

GUIDO A. MOLLEJON
 General Manager

APPROVED:

ENGR. LOPE E. DORADO, JR.
 Chairman of the Board

(Adopted and Approved under Board Resolution No. 002 series of 2016, dated January 29, 2016)

CAMALIG WATER DISTRICT
Camalig, Albay

DETAILS OF JOB ORDER -SALARIES AND WAGES- OTHERS

Schedule 10

NAME OF EMPLOYEE	DESIGNATION	RATE	January	February	March	April	May	June	July	August	September	October	November	December	Total
Joel Mubico	Pump Guard	346.70/day	10,747.70	9,707.60	10,747.70	10,401.00	10,747.70	10,401.00	10,747.70	10,747.70	10,401.00	10,747.70	10,401.00	10,747.70	126,545.50
Rommel Tagros	Pump Guard	300/day	9,300.00	8,400.00	9,300.00	9,000.00	9,300.00	9,000.00	9,300.00	9,300.00	9,000.00	9,300.00	9,000.00	9,300.00	109,500.00
Lot Franzuela	Driver/Meter Reader	346.70/day	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	6,600.00
Arvin Ardillon	Plumber	346.70/day	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	7,627.40	91,528.80
TOTALS			35,302.50	33,362.40	35,302.50	34,655.80	35,302.50	34,655.80	35,302.50	35,302.50	34,655.80	35,302.50	34,655.80	35,302.50	334,174.30

Prepared by:

MARILISA F. BANDAL
Division Manager C

Submitted by:

GUANO MOLLEJON
General Manager

Approved by:

ENGR. LOPE E. FORNADO, JR.
Chairman of the Board

(Adopted and Approved under Board Resolution No. 002 Series of 2016 dated January 29, 2016)